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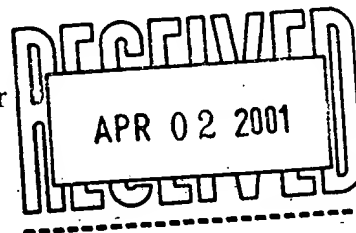
March 23, 2001

MEMORANDUM FOR:

Tech Center 2100
Verlene Green/Linda Hodge-Taylor

From:

Frank Lebron
Receipt Accounting Division



Subject:

FORWARDING REFUND LETTERS

The Office of Finance is forwarding refund request letter(s) for your immediate review. Referring to RAM, it was determined that these applications are located in your area. **Please send a copy of the 'transaction list' (CR06) print-out after processing the request for refund to the Office of Finance, CPK1, suite 307, attn: Frank Lebron. If the request for refund is denied, please forward copy of letter that is initiated by your organization to the address mentioned above. If you have any questions, please contact the Office of Finance at 305-4231.**

Case Number

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